



# Short-Term Archive Submission Form

Program Title: \_\_\_\_\_

File name: \_\_\_\_\_ Producer: \_\_\_\_\_

[Note: Beginning September 1, 2009, a \$20 application fee must accompany each Short-Term Archive Submission Form.]\*

As stated in TBCN's Policy and Procedures Manual , TBCN Producers may submit for inclusion in TBCN's Short-Term Archive Library any programs that: exhibit or contain historical value, are award winners, have high replay value, are "first's" and/or contain unique or creative design elements. To be considered for Short-Term Archive inclusion, submitted programs must comply with current P&P and be accompanied by necessary talent and copyright releases. Additionally, the Producer must agree to grant TBCN unrestricted telecast rights.

Please attach copies of any necessary releases or formal paperwork required for the airing of the program. Allow at least 10 calendar days for approval.

I, [print name] \_\_\_\_\_, have read and understood the above and give Tampa Bay Community Network permission to submit the above stated program Short-Term Archives. I hereby agree to indemnify and hold harmless The City of Tampa, Hillsborough County, all cable operators that transmit the submitted programming, Speak Up Tampa Bay Public Access Television, Inc. (d.b.a. Tampa Bay Community Network ["TBCN"]) and its officers, directors, employees and other agents from liability, damages, and/or expenses, including legal fees, arising out of this submission and/or any other aspect of my relationship with TBCN. I agree that I will not bring suit against Speak Up Tampa Bay, TBCN and/or its officers, directors, employees and other agents, until I have submitted the claim, dispute or complaint for resolution pursuant to the Complaint/Grievance Procedures and Appeal processes set forth in the most up-to-date TBCN P&P and such procedures and processes have been finally and completely concluded. Following conclusions of such TBCN P&P procedures or proceedings, in any further dispute, mediation, arbitration, litigation and/or appeal, including without limitation interpretation or enforcement of this agreement and any claim of intentional tort, breach of duty or contract or violation of my rights by TBCN, that arises from any aspect of my relationship with TBCN, the prevailing party or parties shall recover its/their costs, including reasonable attorneys' fees, from the other party or parties.

Producer's signature: \_\_\_\_\_ Date: \_\_\_\_\_

<p>For staff use only</p> <p><input type="checkbox"/> Above program has been accepted for Short-Term Archives</p> <p><input type="checkbox"/> Above program has not been accepted for Short-Term Archives</p> <p>Reason</p> <p>_____</p> <p>Authorized Staff Signature _____ Date: _____</p>
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\*City of Tampa residents receive a 50% discount.